



**St Elvan's  
Community  
Heritage  
Project  
CF44 7AB**

## **Volunteer Role Description Cleaner**

### **St Elvan's Community Heritage Project**

St. Elvan's Church has been completely refurbished and, in addition to being a place of worship, is now a community heritage space which offers a welcoming facility for all those who live in and visit the Cynon Valley. We offer our volunteers the opportunity to meet people and feel valued and part of a team and work in a friendly environment.

### **Purpose of role**

To ensure the environment for visitors, staff and volunteers is cleaned efficiently and maintained to a high standard.

### **Main activities/tasks:**

- Dusting & polishing woodwork
- Dusting and cleaning the heritage displays
- Sweeping, hoovering and vacuuming floors
- Cleaning the glass entrance doors
- Emptying bins and making sure that recycling is correctly sorted.
- Cleaning the toilets
- Other cleaning needs as they arise

### **Skills & personal qualities:**

- Honest
- Reliable and conscientious
- Happy to be on your feet for a couple of hours at a time
- Willing to work alone or as part of a team

### **Training offered**

On the job training will be given and further training may be offered where resources allow.

**Hours** There are no set shifts, and some flexibility would be appreciated. We would like the cleaner to be able to commit to at least 2 hours per week.

**Reporting to:** Karin Mear (Craig Roberts in her absence)  
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